

## Risk Management Plan Centre: Ranger Jamie Tours, Science Day (Incursion)

Incursion details			
Date(s) of excursion	17th of July 2024	Excursion destination:	Concord Public School (Incursion)
Departure and arrival times	Ranger Jamie Tours employee is due to start the science incursion at 11am and conclude at 1pm.		
Proposed activities	Interacting, patting and learning about a range of animals.	Water hazards? NO If yes, detail in risk assessment below.	
Method of transport, including entering and exiting	N/A		
Name of RPD	Gabriella Skontos Emily Gould	Contact Number of RPD	0449 734 922
Number of children attending excursion	Estimated: 20 Actual:	Number of educators/parents/volunteers	Estimated: 3 Actual:
Educator to child ratio, including whether this excursion warrants a higher ratio? Please provide details.	1:15		
Educators on Excursion (Names):  Emily Gould Mia Tsirekas Gabriella Skontos Isabella Lavenuta	Educator Training:  * Certified Child Protection/First Aid & CPR * First Aid/CPR * Certified Child Protection/First Aid & CPR	Educator's Contact Details (to be completed on staff copy of RA only): * * * *	Educators to sign once they have read and understood the Risk Management Plan: * * * *
Plan Prepared By:	Emily Gould	Date Prepared:	07.04.2024
Additional Venue Information:			
Seatbelt/Safety Restraint?	No		
<b>Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.</b>			
Excursion checklist			
<input type="checkbox"/> First aid kits incl tissues, plastic bags, sick bags, centre asthma /anaph meds	<input type="checkbox"/> Centre phone on divert to RPD mobile		
<input type="checkbox"/> Roll of children attending the excursion & contact numbers	<input type="checkbox"/> Excursion T-shirts worn by each child		
<input type="checkbox"/> List of Medical information for each child attending excursion	<input type="checkbox"/> Medication and action plans for each child with a medical condition		
<input type="checkbox"/> Camera	<input type="checkbox"/> All children checked for food applicable, full water bottle and hat		
<input type="checkbox"/> mobile Phone & Spare battery with cable	<input type="checkbox"/> Permissions Checked		

<input type="checkbox"/> Sunscreen	<input type="checkbox"/> Venue and Bus confirms
<input type="checkbox"/> Blank incident reports and Medication Form	<input type="checkbox"/> Cones to mark off out of bounds and in bound areas, and hazards
<input type="checkbox"/> Soap Pump for toilets	

Risk assessment						
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When	Residual Risk Rating
General	<p>Science, geography and history activities include but are not limited to the list below:</p> <ul style="list-style-type: none"> <li>● Billy Carts</li> <li>● Air Pressure paper Rockets</li> <li>● Chemical Rockets with vinegar and bicarb soda</li> <li>● Slime Making with cornflour</li> <li>● Lava Lamps/ Ice melting Challenge with water, soda water, vegetable oil, mentos and food colouring</li> <li>● Exploding Soda Water Bag challenge</li> </ul>	Moderate	<ul style="list-style-type: none"> <li>● Children wear safety equipment such as gloves, aprons and safety goggles should they be required</li> <li>● Communicate special requirements and emergency response procedures and equipment to all staff should this be required</li> <li>● Monitor the children engaging in each activity and have a restriction on how many can participate at the one time</li> <li>● Ensure staff are actively supervising to prevent any children drinking, eating or in taking any used chemicals or products</li> </ul>	Educators and Ranger Jamie Staff	Prior and during incursion	Moderate

	<ul style="list-style-type: none"><li>● Mini Beast Bug Catching</li><li>● Making Solar ovens</li><li>● Electric Windmills with low voltage batteries</li><li>● Liquid Nitrogen ping pong ball explosion</li><li>● Liquid nitrogen converting water into ice bubbles</li><li>● Liquid nitrogen small balloon pop</li><li>● Liquid nitrogen in bowl</li><li>● Olympic running game</li><li>● Amazing Race</li><li>● Blowing up large rubber balloon with blower vacuum</li><li>● Ninja Warrior team pool relay challenge</li><li>● Making Bird Houses</li></ul>					
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	<ul style="list-style-type: none"> <li>• Constructing Animal Shelters</li> <li>• Blanket Volleyball</li> <li>• Tug of War</li> </ul>					
Eating & Drinking on Incursion	<ul style="list-style-type: none"> <li>• Choking whilst drinking and/or eating</li> </ul>	High	Children will be provided space to sit during meal times. They will be reminded to sit whilst drinking and eating.	Educators	During incursion	Low
	<ul style="list-style-type: none"> <li>• Food Allergies</li> </ul>	Extreme	Children's allergies will be discussed with educators prior to the incursions commencement.	Educators	Before the children arrive and throughout the incursion	Low
			Medication is kept in a medical section inside of the COOSH hall and easily accessible.	Educators	Prior to commencement of the day	Low
			Parents to be reminded that the Centre is 'Nut Aware' and nuts are not permitted at the service.	Educators and Parents	During the vacation Care planning process.	Low
			Children's will be asked about their morning tea prior to the incursion day and again prior to the allocated food breaks to ensure no nuts or any other related allergy products are contained.	Children, directed by educators	Prior to incursion and throughout	Low

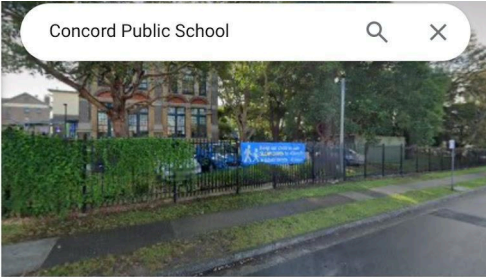


<ul style="list-style-type: none"><li>● Sharing food with children with allergies</li><li>● Illnesses and allergies to products</li><li>● Explosives or chemical exposure</li></ul>	<ul style="list-style-type: none"><li>● Development of social skills &amp; expected behaviours when working with Ranger Jamie tour employees</li><li>● Entertainment through interacting with other students and science experiments</li><li>● Gaining knowledge of diverse experiments</li><li>● Developing a sense of self by challenging fears or self imposed limits</li><li>● FUN!</li></ul>
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Map of Venue

Concord Public School

🍴 Restaurants
🏨 Hotels
📷 Things to do
🚗 Public transport
P Parking
🧪 Chemists



### Concord Public School

4.4 ★★★★★ (15)

Primary school · 🚶

Overview
Reviews
About

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🔗 Share

📍 Burwood Rd & Stanley Street, 66 Burwood Rd, Concord NSW 2137

🌐 concord-p.schools.nsw.gov.au

☎️ (02) 9744 8427

📍 44P4+JR Concord, New South Wales

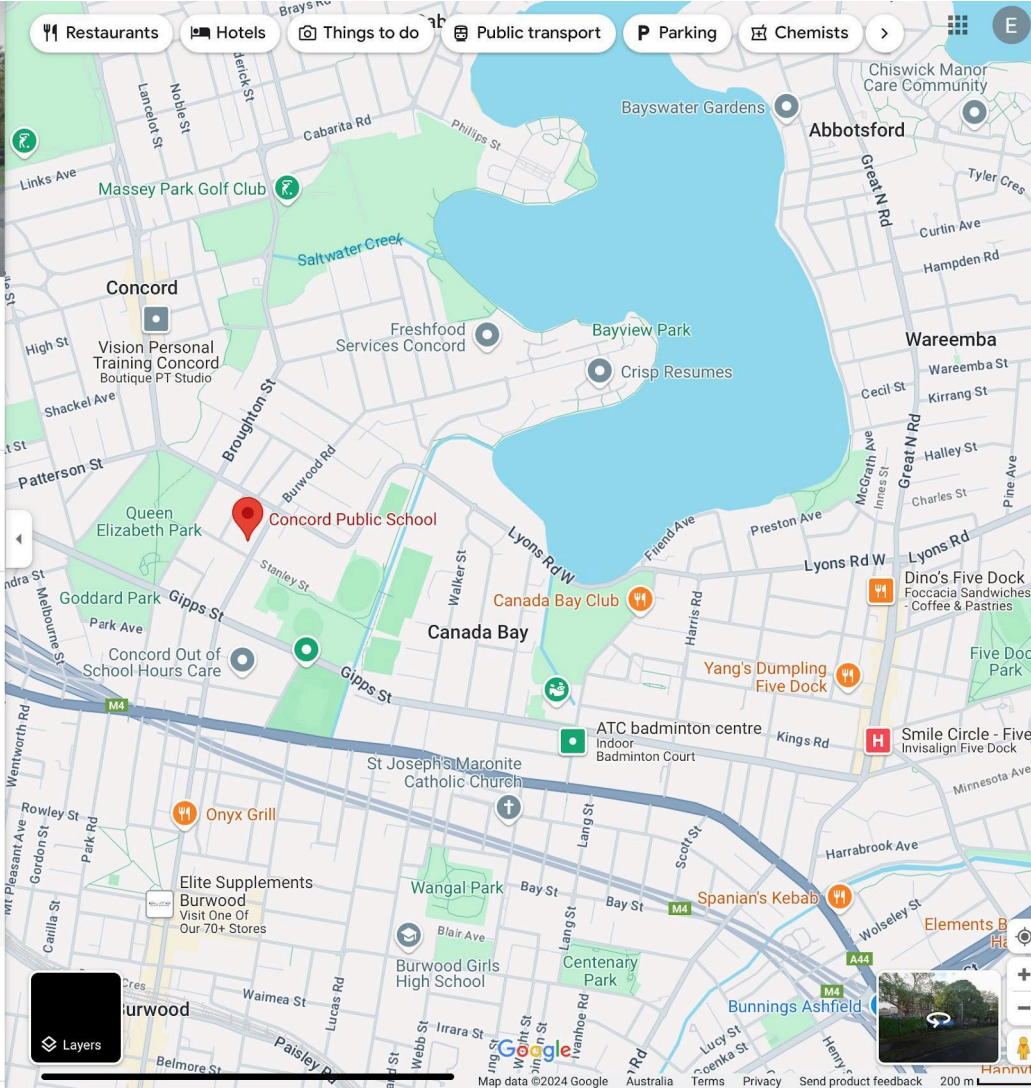
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Risk Matrix

Consequence

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	Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	Moderate	High	High	Extreme	Extreme
Likely	Moderate	Moderate	High	Extreme	Extreme
Possible	Low	Moderate	High	High	Extreme
Unlikely	Low	Low	Moderate	High	High
Rare	Low	Low	Low	Moderate	High